

Birthday Party Celebration Policies

Dear Crème Parent:

The health, safety and welfare of each child at Crème is always our paramount concern. It was with these concerns at heart that the following policies were developed.

- ❖ Parents may schedule their student's birthday party during a regularly scheduled 30-minute snack time and location. An advanced notice of one week is appreciated for scheduling purposes.
- ❖ In order to alleviate any hurt feelings, please make sure that when distributing invitations and/or goodies that every child sharing the same snack time and location receives one.
- ❖ Since young children do not have clear definitions of fantasy and reality, we ask that you discuss any special visitor or equipment designed to entertain the children **in advance** of the celebration date. The Executive Director will confer with you regarding whether the entertainment may be frightening to children they know will be present. Any entertainers must be informed that Crème de la Crème will require a picture identification card for entry. Also, that Crème de la Crème does not allow live animals of any kind nor latex balloons of any type (i.e. no balloon animals).
- ❖ Due to latex balloons being one of the largest choking hazards for children of all ages, they are not permitted on the Crème de la Crème premises. Mylar balloons are permitted.
- ❖ Candles of any kind are not permitted at Crème de la Crème.
- ❖ We are unable to hold birthday celebrations in the gymnasium during regular business hours due to our commitment to you and your child regarding the daily rotations.
- ❖ Due to very serious allergies and food restrictions with some of our students, if you wish to provide a cake, cupcakes or a goodie bags for your child's party, please follow these guidelines:
 - Before purchasing any item for the celebration, contact the Executive Director for assistance with approving your items.
 - The Executive Director may be able to assist with a bakery or grocery store that provides cakes and/or cupcakes in a nut free environment.
 - When an allergic individual comes into contact with a peanut protein the immune system triggers an allergic response. An allergic reaction to peanuts can be life threatening. For more information on nut allergies, please visit www.foodallergyinitiative.org. To keep our children and staff in the healthiest environment, we ask your full cooperation by not bringing any nuts or nut products into the school.
 - For safety purposes please bring in goodie bags the day prior to the birthday party so that the Executive Director may inspect them for age appropriate and allergy-free treats.
- ❖ If drink items are planned for the party, we ask that only clear juices be served.

Thank you in advance for your cooperation and understanding. It is with your child's safety in mind that we have developed these policies. As always, please feel free to contact the Executive Director with your questions.

In order to schedule a date and time to celebrate your child's birthday please complete this required form and return it to the front desk for processing **one week in advance of the celebration date.**

❖ Please print

Today's Date Requested Party Date Snack (a.m. or p.m.) Child's Birth Date

(Child's Name) Last _____ First _____ MI. _____

Teacher's Name Current Class

I will supply the following:

Goodie Bags (if applicable) will include the following: _____

- Clear Juice Mylar Balloons Entertainment
 Decorations Flatware, Paper cups, Paper plates
 Cupcakes Cake Ice Cream
 Fruit Basket Other

Parent Signature: _____ Date: _____